

# iPad Acceptable Use Policy



It is completely at the teacher's discretion if iPads are to be used in a class period/Study Hall.

If a student wishes to take photos or record the class they must have the written permission of the teacher. **Any photos or recordings are only allowed for personal study use and may not be uploaded to any photo or video sharing websites or transferred to other students.**

**Inappropriate media may not be used as a screensaver or background photo. The presence of guns, weapons, pornographic materials, inappropriate language, alcohol, drug or gang related images or pictures will result in disciplinary actions.**

**Until purchased at Graduation, the iPad remains the property of Saint Joseph Preparatory High School and is on loan to the student. The Administration retains the right to view all information contained in the iPad and any items found in violation of school policies may incur additional penalties above and beyond any contained in this policy.**

Acceptable iPad use in the **classroom**:

- Kept in backpack until told to take out
- NO: photos, videos, messaging, unapproved websites
  - MUST HAVE TEACHER'S PERMISSION To photo notes, record/video presentations
- Note-taking, eBooks, assigned websites ONLY
- Teacher approved apps only
  - All other apps must be closed
- End of class time
  - Add homework/notes
  - Email teacher any work/homework if permitted
  - Close apps
- NO MESSAGING, GAMES, PHOTOS, VIDEOS

Acceptable iPad use in **Study Hall**:

- Music - only with headphones
- Notetaking
- Checking grades, Naviance, homework, research

**Unacceptable iPad use in the school, during school hours, includes Study Hall and lunches (7:45 AM - 2:30 PM):**

- Use of games or any non school approved Apps.
- Messaging of any kind (Facetime, chatting, messaging, etc.)
- Audible music/sounds

If a student is found in violation, the teacher should take the iPad and the below actions will occur:

- **1st offense:** iPad and all passcodes are given to the Director of Technology and student must meet with her before the iPad is returned.
- **2nd offense:** iPad and all passcodes are given to the Director of Technology, iPad is wiped, except for school approved apps and eBooks, and student loses ability to use messaging or install/update any apps. Any changes to the iPad must be done by the Director of Technology. The Director of Technology has the ability to limit or uninstall any apps on the iPad. The Director of Technology may also require the student to leave the iPad on school grounds during school breaks and summer vacation.
- **3rd offense:** iPad and all passcodes are given to Ms. McCarvill and the student's parent or guardian must come and meet with Ms. McCarvill before the iPad is returned. Parent/Guardian will be shown all items that violate the school's policies.